

Great Elm Parish Council

(Website: greatelmparishcouncil.webs.com)

Minutes of the Great Elm Parish Council Meeting held in the Village Hall on Monday 25th September 2017 at 7:30pm

Present: Edmund Thompson Chairman (from 7.45pm)
 Ric Swann Vice Chairman
 Jim Duffus Council Member
 Kevin Whitmarsh Council Member
 Gerry Peachey Council Member

1. Apologies: None

2. Public Participation: Mr R.Russell

3. Declarations of Interest: None

4. Minutes of Previous Meeting: Agreed as correct and signed by the Vice Chairman.

4.1 Richard Swann volunteered to take minutes in absence of clerk, members agreed.

5. Matters Arising or Outstanding from the last meeting:

5.1 *Improvements to the duck pond area:* Work had been undertaken by Jim and James Nailor earlier in the year to control undergrowth. Further clearance will be needed in Spring to keep the area clear. Rajan Russell offered use of his digger to maintain the bank where it has been eroded. Ric volunteered to speak to Darren Brown about what work could be undertaken in Spring to restore the bank and clear the vegetation.

5.2 *Parish Clerk vacancy:* No one has come forward since the last meeting. It was agreed to continue with volunteers taking minutes while Joy continues to perform other roles or until a new Parish Clerk could be found.

5.3 *Flytipping:* The amount of fly tipping seems to have reduced since May. No further action will be taken beyond remaining vigilant and reporting incidents. Some tipping has been reported on Buckland Lane near the bridge. Jim offered to investigate and report.

5.4 *Milk stand:* No further action required. No work has been done to date but it is hoped that when the main building work is complete Norman Starr might undertake the rebuilding of the milk stand.

6. Highways/footpaths:

6.1 *Reinstatement of white line – The Beeches to Cooks Lane:* Undertaken. No further action required.

6.2 *Large lorries – Elm Lane/Vallis:* No further action required by GEPC as this is a matter for SCC Highways.

7. Financial report and matters:

7.1 *Accounts*
 HMRC PAYE Periods 4-6 £26.00

7.2 *Interim Payments:*
 Grass cutting contribution – previously approved £95.59
 Clerk's salary January – July 2017 £208.38

Jim noted that the amount paid as contribution for grass cutting was actually for 100%, not 50% agreed. It was agreed that the £95.59 contribution is £47.79 (50%) for this year and £47.80 advance for next year, the balance if any to be approved next year . The accounts are Approved.

7.3 *External audit:* The accounts for 2016/2017 have been approved by the external auditor. They note that the internal auditor had inadvertently indicated that petty cash had been used during the year.

8. Planning:

8.1 **2017/0480/FUL** – Erection of new music performance hall extension and associated alterations to parking. Jackdaws, Bridge House, Elm Lane: GEPC have made comments on the revised application to reduce the impact of additional parking.

8.2 *Local Plan Part II – Local Green Spaces and Sports Provision:* Edmund will draft a response for circulation to other members of GEPC.

9. Correspondence:

9.1 M.Gilmour had written in May concerning the grass on the approach to the Church. Jim explained this was due to re-seeding an area of grass which has now taken and this had been explained to Margret.

9.2 A. Styles had written recording her concern about children bathing in the river. It was noted that GEPC have no powers or control over the use of the river. Agreed Edmund would write to her in response to the concerns.

10. Clerk’s matters: None

11. Any Other Business:

11.1 Rajan highlighted that Gigaclear are looking at installing Fast Fibre Broadband through the village, depending on take up. He noted the cost would probably be below BTs rates, although BT cannot currently offer this due to the distance and capacity of the current network. Jim will put a link on the website for information.

11.2 A cheque for PO. Was signed for return to Joy Book with a signed copy of the previous minutes

Meeting closed 9.00 pm

Date of the next Meeting

Monday 27th November 2017 at 7.30 pm in the Village Hall.

Signed by E Thompson
(Chairman)

Date