

UNCONFIRMED MINUTES

Great Elm Parish Council

(Website: greatelmparishcouncil.webs.com)

Minutes of the Great Elm Parish Council Meeting held in the Village Hall on Monday 23 May 2016 at 7:00pm

Present: Edmund Thompson Chairman
 Ric Swann Council Member
 Charlotte McKean Council Member
 Kevin Whitmarsh Council Member
 Gerry Peachey Council Member
 Joy Book Clerk to the Parish Council
 One member of the village community at the commencement of the meeting rising to 10 by the end.

1. Election of Chairman and Vice Chair

Chair: Kevin Whitmarsh proposed and Charlotte McKean seconded Edmund Thompson. All in favour. Edmund Thompson agreed to continue in the role.

Vice Chair: Gerry Peachey proposed and Charlotte McKean seconded Kevin Whitmarsh. All in favour. Kevin Whitmarsh agreed to take on the role.

2. Apologies: None

3. Public Participation: None

4. Declarations of Interest: None

5. Minutes of Previous Meeting: Agreed as correct and signed by the Chairman

6. Matters Arising or Outstanding from the last meeting:

6.1 *Co-option of one councillor:* One application had been received. Edmund Thompson proposed and Kevin Whitmarsh seconded Jim Duffus, all in favour. Jim was invited to join the Council. Ric Swann then announced that he would like to stand down but wished for the demographic of the council to be rebalanced by any new councillor. Clerk to make enquiries whether 5 councillors is the maximum that the Parish Council is allowed.

6.2 *Improvements to the duck pond area:* Gerry Peachey had looked at the area and reported that the two concrete posts from the old bench were still present although they had been knocked over.

7. Highways/footpaths

7.1 *Reinstatement of white lines – The Beeches to Cooks Lane:* Awaiting the lining works.

7.2 *Large lorries – Elm Lane/Vallis:* Awaiting installation of the signs. The road is totally unsuitable for articulated lorries.

8. Financial report and matters

8.1 Accounts

Clerk's PAYE January-March 2016	£45.40
Annual insurance	£201.48

8.2 *Internal Auditor's report:* No areas of concerns were noted.

8.3 *Approval of Statement of Internal Controls for 2015/2016. Previously circulated.* All in favour confirmed acceptance of the document.

8.4 *Approval of the Governance Statement and Accounts Statement of the Annual Return for 2015/2016:* The Governance and accounting statements were approved in line with requirements and were signed and dated by the Chairman and Clerk.

Clerk: Miss Joy Book
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 Somerset BA11 1JX

9. Planning

Location	Application No & Type	Proposal	Mendip DC decision
The Barn, Elm Lane	2016/0961/APP	Application for approval of details reserved by condition 1 (landfill gas protection measures) on prior approval 2015/0613/PAA	REFUSED

10. Correspondence

- 10.1 *Letter from resident noting condition of Perspex in noticeboard:* Clerk to get three quotes for replacement of Perspex and fitting. Charlotte Mckean to forward measurements.

11. Clerk's matters

- 11.1 *Parish Path Liaison Officer:* Deferred to the next meeting. Notice to be put in the noticeboard and on the website.
- 11.2 *Clerk's salary:* NALC and NJC have reached an agreement on the new pay scales for 2016-2017. Clerk's salary will rise by approximately 9.9p/hr or a total increase of £5.15/year. Ric Swann proposed. All in favour. To be backdated to April.

12. Any Other Business:

- 12.1 *Visit to Simon King's Wildlife Reserve:* Resident has been in contact with Simon King who has kindly offered to allow Great Elm residents to visit his reserve. Date to be confirmed.
- 12.2 *Queen's 90th Birthday celebrations:* A tea party is being held on 11th June.

Meeting closed at 7.35pm.

Date of the next Meeting

Monday 25 July 2016 at 7.30pm in the Village Hall

Signed by E Thompson
(Chairman)

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Date

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