

Great Elm Parish Council

(Website: greatelmparishcouncil.webs.com)

Minutes of the Great Elm Parish Council Meeting held in the Village Hall on Monday 22 May 2017 at 7:30pm

Present: Edmund Thompson Chairman
 Ric Swann Vice Chairman
 Jim Duffus Council Member
 Kevin Whitmarsh Council Member
 Gerry Peachey Council Member

1. Apologies: None

2. Public Participation: None

3. Declarations of Interest: None

4. Minutes of Previous Meeting: Agreed as correct and signed by the Chairman.

4.1 Kevin volunteered to take minutes in absence of clerk, members agreed.

5. Matters Arising or Outstanding from the last meeting:

5.1 *Improvements to the duck pond area:* James Nailor and Jim were given a vote of thanks for their collective efforts in clearing the duck pond.

5.2 *Parish Clerk vacancy:* No enquiries

5.3 *Flytipping:* Still happening. Jim reports to Mendip and it is taken away each time. Perhaps propose a camera.

5.4 *Milk stand:* Proposal is acceptable to the Parish council and size of Milk stand will be reduced due to lack of stone.

6. Highways/footpaths

6.1 *Reinstatement of white line – The Beeches to Cooks Lane:* No further information.

6.2 *Large lorries – Elm Lane/Vallis:* No further information.

7. Financial report and matters

7.1	<i>Accounts</i>	
	HMRC PAYE Periods 1-3	£25.80
	Zurich – Annual insurance premium	£206.08
	Donation towards Village Hall insurance	£269.43

Approved.

Clerk: Miss Joy Book
 Tel: 07704 584953
 Email: parishcouncils.frome@gmail.com

5 The Cooperage
 Frome
 Somerset BA11 1JX

- 7.2 *Internal audit:* The Internal Auditor has approved the accounts and the Clerk will arrange for their submission to the External Auditor by the deadline date of 2 June. Done.
- 7.3 *Approval and signing of Section 1 – Annual Governance Statement 2016/2017*
Section 1 was approved and signed by the Chairman. Clerk had previously signed documents as unable to attend meeting. Approved.
- 7.4 *Approval and signing of Section 2 – Accounting Statements for 2016/2017*
Section 2 was approved and signed by the Chairman. Clerk had previously signed document as unable to attend meeting.

8. Planning

- 8.1 **2017/0480/FUL** – Erection of new music performance hall extension and associated alterations to parking. Jackdaws, Bridge House, Elm Lane: PC met on site and submitted their thoughts.
- 8.2 *Local Plan Part II – Local Green Spaces and Sports Provision:* Long discussion. Agreed to put on website and invite comments from the Parish which has now been done.

9. Correspondence

- 9.1 Invitation for free NHS Health checks for Great Elm parish. Voted in favour.

10. Clerk’s matters

- 10.1 *Pension Regulator:* The Parish Council is not required under current regulations to provide a pension scheme for the Clerk. Clerk has submitted the relevant information before the various deadlines that have been given to date and will ensure the PC is fully compliant on the staging date of 1 October 2017. Agreed.

11. Any Other Business: Lawn mower expenses agreed reimbursement of 50%.

- 11.1 *Lawn mower expenses:* Agreed reimbursement of 50%.

Meeting closed 8.00 pm

Date of the next Meeting

Monday 24 July 2017 at 7.30 pm in the Village Hall.

**Signed by E Thompson
(Chairman)**

.....

Date

.....

Clerk: Miss Joy Book
Tel: 07704 584953
Email: parishcouncils.frome@gmail.com

5 The Cooperage
Frome
Somerset BA11 1JX