

UNCONFIRMED MINUTES

Great Elm Parish Council

(Website: greatelmparishcouncil.webs.com)

Minutes of the Great Elm Parish Council Meeting held in the Village Hall on Monday 18 January 2016 at 7:30pm

Present: Edmund Thompson Chairman
 Ric Swann Council Member
 Charlotte McKean Council Member
 Kevin Whitmarsh Council Member
 Gerry Peachey Council Member
 Joy Book Clerk to the Parish Council
 No members of the village community

1 **Apologies:** None

2 **Public Participation:** None

3 **Declarations of Interest:** None

4 **Minutes of Previous Meeting:** Agreed as correct.

5 **Matters Arising or Outstanding from the last meeting:**

5.1 *Overgrown hedge:* Owner has cut back half of the hedge which has greatly improved the safety of pedestrians. The other half will be cut back in the near future.

6 **Highways/footpaths**

6.1 *Reinstatement of white lines:* SCC Highways will reinstate the lines in conjunction with other lines being reinstated in the vicinity, which may not be for a while.

6.2 *Large lorries – Elm Lane/Vallis:* Awaiting new legal signage.

6.3 *Footpaths:* The footpath with the fallen trees is outside the parish boundary. Clerk has obtained up to date maps of the parish boundary and footpaths.

7 **Financial report and matters**

7.1 *Accounts*

Clerk's salary July-December 2015)	
+5 hours for updating systems and documents)	£305.40
+5 hours for setting up website (funded by grant))	
12 x 2 nd class stamps		£6.48

7.2 *Receipt: Website grant:* Clerk has obtained £210 funding from SALC for setting up the website and ongoing costs.

7.3 *Precept for 2016/2017:* The precept has not been raised for many years and the Parish Council would like to be in a position to be able to carry out small projects eg. a memorial bench, bin in the next year. After discussion, Ric Swann proposed and Charlotte McKean seconded an increase of 20% (£280) to £1,680 which equates to approximately £2/year per elector. Unanimous.

7.4 *Council Tax Support Grant for 2016/17:* Next year's grant will be £30.34

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- 7.5 *Bank signatories:* Parish Council are no longer in contact with the previous signatories on the account. It was proposed that Edmund Thompson and Richard Swann should be the two new signatories on the account. Unanimous. All future bank correspondence should be sent to the Clerk.

8 Planning

Location	Application No & Type	Proposal	PC comments
Manor Farm	2015/2703/CLE	Application for a Lawful Development Certificate in relation to the use of The Old School House, Manor Farm as an ancillary residential building.	There appears to be no evidence provided to support the application that use of the building as ancillary domestic occupancy has been continuous as stated.

9 Correspondence

- 9.1 *Mendip Community Transport – request for a donation:* No action.
- 9.2 *Mendip District Council – Heritage at Risk 2016 re-survey:* No known buildings.
- 9.3 *NALC - Queen's 90th Birthday Celebrations:* Invite to join parishes lighting beacons on 21 April 2016 to celebrate the Queen's 90th birthday. It is likely that the hall committee will run an event in June when most celebrations will take place. No action.

10 Clerk's matters

- 10.1 *Approval of Standing Orders (with amendments):* NALC has issued a legal briefing on L05-15.
- Amendment to 18.a.v. and 18.c - Addition of *'The procurement and award of contracts covered by 2015 Regulations which has an estimated value of £25,000 or more must satisfy the requirements of the 2015 Regulations which include use of the Contracts Finder website'*.
 - Amendment to 18.f – *'reflect relevant thresholds in the 2015 Regulations (which may vary from time to time)'*.
- All in favour of adoption the Standing Orders with the above amendments.
- 10.2 *Approval of Code of Conduct:* All in favour of adopting the Code of Conduct.
- 10.3 *Date of March meeting:* Meeting date changed to 21 March 2016.

11 Any Other Business: None

- 11.1 *Annual Parish Meeting* (provisionally 23 May 2016): The APM normally has a local speaker to give a talk. Ric Swann will approach a possible speaker.

Meeting closed at 8.45pm.

Date of the next Meeting

Monday 21 March 2016 at 7.30pm in the Village Hall

Signed by E Thompson
(Chairman)

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Richard Swann

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Date

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